Income, Assets & Liabilities Declaration!

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Declarant's Dashboard:



Declarant's Dashboard Login Page (<u>http://www.acc-sl.net/assets/index.php</u>)

(I) Create New Account :

This is the homepage of the ACC SL. Here many functions are available. If you want to user then just fill the registration for, there is one option given **Create a New Account.** Just click on that the below screen will display;

Income, Assets & Liabilities Declar ANTI-CORRUPTION COMMISSION REPUBLIC OF SIERRA LEONE





	Ministry/Department/Agency	
.ogin	(MDA):*	
reate a new account orgot Password?	Social Security Number (SS	5
	e.g. E0101197005250001	
	Personal Details:	
	Title:*	Mr. 🔻
	Surname:*	
	First Name:*	
	Middle Name:	
	Previous Name/Aliases:	
	Date of Birth:*	Day: 01 ▼ Month: 01 ▼ Year: 1925 ▼
	Present Citizenship:*	
	Details of any other Citizens	hip:
	Marital Status:*	Married Single
	Gender:*	O Male O Female
	Employment Details:	
	Employee Category:*.	
	Current Postina:	
	Designation:*	
	Rank / Grade:	
	Employee ID:	
	Employee Pin No (if any):	
	Establishment Registration any):	Number (if
	Source of Income: (e.g. Employment, Rent, Far Business Interest etc, and C specify)	m land, thers, please
	Do you have an administrati responsibility:*	ve 🔍 Yes 🔍 No
	Do you have financial respo	nsibility:* 🔍 Yes 🔍 No
	Do you have political respor	nsibility:* 🔍 Yes 🔍 No
	Do you have a professional	responsibility:* 🔘 Yes 🔍 No
	Contact Details:	
	Telephone:	
	Mobile:	
	Email:*	
	Confirm Email:*	
	Permanent (Mailing) Addres	S:

Fill in all the details and Click **I Accept.** After Successfull submittion of form you will recieve an email for verification with activation link as shown below.

ACC-Assets Declaration Registration Verification 🗆 Index x				
?	Anti-Corruption@cloud69.hostgator.com	3:30 PM (1 hour ago) 📩 🔸 💌		
	Theno wr. Thanks for the registration with Assets Declaration, Anti-Corruption, Sierra Leone. <u>Please click here to complete your registration.</u> Once you confirm your registration, you w	vill receive the password on your registered email id.		
	Thanks Team ACC (Assets Declaration) 2017-01-23 10:00:22			

Recieved Email For Activation.

After Clicking on the given link in email you will be redirected to the website and it will verify your email. After this you will recieve an email with **username** and **password**. **Use that credentials for login.**

If you forgot your password the just click on the Forgot Password? The below screen will display;



Forgot Password Page (<u>http://www.acc-sl.net/assets/index.php?inc=forgot_password</u>)

Fill this information you got the mail, in that you will get your password then you can sign in.

On successful login it will show the screen as shown below:



Main Login Page (Fornt End)

There are four options My Profile, New Declaration, Declaration, Logout.

(II)My Profile :

There are three sections

- a) Personal Details
- b) Contact Details
- c) Employment Details
 - a) Personal Details: Fill all details. Fields with star are compulsory to be filled. No require to fill data again if you all filled while Registration. Make sure to check the checkbox "I Accept" and click Update.



Profile Page (<u>http://www.acc-sl.net/assets/index.php?inc=profile</u>)

b) Contact Details: We have to fill Contact details. Make sure to check the checkbox "I Accept" and click Update.

		Income, Assets & Liabilities D ANTI-CORRUPTION COMMISS REPUBLIC OF SIERRA LEOD
Welcome Mr. Ritesh Dhoke My Profile New Declaration	My Profile: Personal Details Contact Details	Employment Details
	Contact Details:	
	Telephone:	
Logout	Mobile:	
	Email:*	
	Confirm Email:*	
	Confirm Email:* Permanent (Mailing) Address:*	
	Confirm Email:* Permanent (Mailing) Address:* District and Province:*	Western Urban - Western Area ▼ Western Urban Western Area
	Confirm Email:* Permanent (Mailing) Address:* District and Province:* Present Address:	Western Urban - Western Area ▼ Western Urban Western Area
	Confirm Email:* Permanent (Mailing) Address:* District and Province:* Present Address: Same as above	Western Urban - Western Area ▼ Western Urban Western Area
	Confirm Email:* Permanent (Mailing) Address:* District and Province:* Present Address: Same as above District and Province:*	Western Urban - Western Area ▼ Western Urban Western Area Western Urban - Western Area ▼ Western Urban - Western Area
	Confirm Email:* Permanent (Mailing) Address:* District and Province:* Present Address: Same as above District and Province:* Passport Number(s) (if any):	Western Urban - Western Area ▼ Western Urban Western Area Western Urban - Western Area ▼ Western Urban Western Area

Profile Page (Contact Details).

c) Employment Details:Fill All Necessary Details and make sure to check the checkbox "I Accept" and click Update.

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Profile Page (Employment Details)

(III)New Declaration: There are three section which are as follows:

- a) Income, Assets & Liabilities Declaration:
- b) Reason for Declaration.
- c) Personal Details.

a) Income, Assets & Liabilities Declaration: Fill necessary Details and Upload a your photo.

b) Reason for Declaration: Mention the Reason from the checkbox.

c) Personal Details: This section consists of various tabs as:

- i) Personal Details:
- ii) Current Employment:
- iii) Contact Details:
- iv) Family Details:
- v) Cash and Deposits:
- vi) Immovable Assets:
- vii) Movable Assets:
- viii) Securities:
- ix) Other Assets:
- x) Liabilities:

To fill the various forms you can click the respective tabs and fill required fields. Make sure you check the checkbox "I Accept" and click Save.

			Income, Assets & Liabilities Declar ANTI-CORRUPTION COMMISSION REPUBLIC OF SIERRA LEONE
Welcome Mr. Ritesh Dhoke My Profile My Profile New Declaration Declaration Archive Constant of the second sec	Income, Assets & Liabilit Date of Declaration: Declaration for the Year: Reason for Declaration Appointment Other (Please Spector Personal Details Current Employment Past Employment Contact Details Family Details Cash and Deposits Immovable Assets Movable Assets Securities Other Assets Liabilities	ies Declaration: 2017/01/24 Place of A 2017 Place of A Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Photo: Please u Please u Pleas	ffidavit: pload your latest Choose File No file chosen ment Annual Declaration Insight/000001/17 Mr. Insight/000001/17 Sierra Leone

(IV) Declaration Archive: Here you can view your previous declaration within the given columns: Year, Date, Place, Reason, Status and Action. In Action Columns you can view form, Edit Form, Delete Form, Submit Form to ACC if it is not yet submitted and you can copy all the details and create new declaration respectively.

Please note that one can delete the declaration only prior to submitting it to ACC. Once submitted, declaration will not be deleted.

On clicking new Declaration you will be redirected to New Declaration Tab.



Declaration Archive Page (<u>http://www.acc-sl.net/assets/index.php?inc=my_archive</u>)

(V) Logout: Logout Button will terminate the current session.